



Bhandarkar Oriental Research Institute

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Date: August 10, 2026

Bhandarkar Oriental Research Institute, Pune invites applications for the post of Administrative Officer.

Eligibility: Retired officer, preferably from the Armed Forces, Police or a similar disciplined service; Post-Graduate degree from a recognised University; demonstrated experience in office administration, estate management, general administration, public relations and human resources; proficient in MS Office; capable of independently handling PR and HR functions.

Age: 50–55 years; relaxable for exceptional experience.

Remuneration: No bar for the right candidate.

Email CV to secretary@boriindia.org **on or before August 18, 2026.**